



**Sanilac Intermediate Board of Education  
Regular Meeting December 18, 2023**

**Feature Program - Elementary Transition Program (ETP)**

Melanie Robison, Elementary Transition Program (ETP) Instructor, provided the Board Members with a presentation of what a day looks like in her classroom and an overview of her program.

Mike Kiley, Vice-President, called the regular meeting of the Sanilac Intermediate School District Board of Education to order December 18, 2023 at 5:51 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan. Members present: Amy Dumaw, Shawna Lentner, Carolyn Stoutenburg, Paul Burgess, Jill Prouse and Mike Kiley. Absent: Louise Blasius. Also present: Duane Lange, Renee Jansen, Julie Orchard, Katie VanConant and Melanie Robison.

II. Mike Kiley, Vice-President, welcomed guests.

Mike Kiley, Vice-President, asked for any request to speak to the SISD Board.

**Public Comment:** None

III. Moved by Dumaw; supported by Prouse to approve the consent agenda as presented.

A. Review and Consideration of Agenda: Approved the Agenda as presented.

B. Consideration of Minutes: Approved minutes from: Regular Meeting – November 20, 2023

C. Consideration of Monthly Bills: Approved payment of monthly bills as follows:

General Education	\$539,056.49
Special Education	\$757,590.76
Career-Technical Preparation	<u>\$366,096.97</u>
Total	\$1,662,744.22

D. Consideration of Monthly Budget Report: Approved.

E. Maternity Leave – Lindsey Pennington: The Sanilac ISD Board of Education approved the maternity leave request of Lindsey Pennington.

Motion carried (6-0).

IV. Action Items

A. **Board Policy Revisions (First Reading)**

Duane Lange, Superintendent, reviewed with the Sanilac ISD Board of Education some policy updates. No action was taken as this was the first reading of the policies.

B. **Tentative Five Year Common Countywide Calendar**

Moved by Burgess; supported by Prouse to approve the tentative Five Year Common Countywide Calendar. Motion carried (6-0).

C. **Great Start Readiness Program (GSRP) Staffing**

Moved by Stoutenburg; supported by Lentner to approve the following:

- Approval to post for a Great Start Readiness Early Childhood Specialist/Early Childhood Contact.
- Approval to contract with Thumb Education Service for a 44-day position for a GSRP Teacher Mentor.

Motion carried (6-0).

D. **Special Education Staffing**

Moved by Dumaw; supported by Stoutenburg to hire Alison Patterson as an Instructional Support Technician for the Secondary Transition Program. Motion carried (6-0).

**E. Field Trip Request – Engineering & Design**

Moved by Lentner; supported by Burgess to approve Jason Justice, Engineering & Design Instructor, to take 11 students to the Winter Baja Race at MI Tech University on January 26 – January 28, 2024. The total cost of the event is \$6,610.80 (Student Payment \$2,050.00, CTSO Advisor Budget \$3,554.55, Baja Account \$1,006.25). Motion carried (6-0).

**V. Administrative Reports:**

Duane Lange, Superintendent, presented his Administrative Report.

Renee Jansen, Special Education Director, presented her Administrative Report.

**VI. Local Board Reports:** The Sanilac ISD Board of Education members were given the opportunity to report back from the local school district Board of Education.

**VII.** Mike Kiley, Vice-President, adjourned the meeting at 6:26 p.m.

The next regular meeting will be held on **Monday, January 15, 2024 at 6:00 p.m.** at the Sanilac Career Center, 175 East Aitken Road, Peck, MI.

Carolyn Stoutenburg, SISD Board Secretary